

# FORMS CHECKLIST



The earlier you start preparing for camp, the easier it will be for you and your family. In early March, your camp forms will be live and ready for you to complete. These are due by April 1st for Summer Camp and June 1st for Quarter B-4. These forms always take longer than anticipated so we suggest getting started as soon as they are available. There is also required paperwork to submit.

## Use CampBrain to:

- Enroll Online
- Access Forms and Upload Paperwork
- Make Payments

## Use the Cheley Connection to:

- View Photos of Your Camper
- Read Your Camper's Weekly Reports
- Send One-Way Emails

*We will not activate Cheley Connection accounts until the first day of camp.*

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All forms are found online on CampBrain. They must be completed every year as they help us provide the best care and experience for your camper. Through CampBrain, you will be able to complete online forms, as well as download/upload documents.

Log on by visiting CampBrain, [cheley.campbrainregistration.com](http://cheley.campbrainregistration.com), or by visiting our website, [www.cheley.com](http://www.cheley.com) and utilizing the "Family Dashboard" under "Current Families." Your login/username is your email address. Once you log into your account, click "View Details" under each registration. You will then see "Forms" and "Upload Documents."

## REQUIRED FORMS

- Terms of Agreement
- Household Form
- Parent Information Form
- Travel Form
- Store Form
- Assumption of Risks
- Medical/Health History Form

## REQUIRED PAPERWORK

- Camper Photo
- Healthcare Provider Form
- Colorado Immunization Form
- Copy of Health Insurance Card

## OPTIONAL PAPERWORK

- Immunization Exemption Form
- Copy of IEP or 504
- Action Plan for Medical Emergency



To be completed online.



To be downloaded, printed, completed and uploaded.



To be uploaded online.